



COMMUNICATIONS AND MEDIA POLICY

1. Purpose

This policy sets out the terms and conditions under which individuals, organisations, and businesses (known as ‘the party’) may submit material (ie. advertising; blogs, articles, images, etc) for inclusion in **The Celebrants Network Inc** publications, platforms, and communications, other than general interactions held via member only forums.

2. Scope

This policy applies to all submissions, including but not limited to text, images, graphics, logos, video, audio, data, or any other material (“Content”) provided for print, digital, or social media use.

3. Ownership and Responsibility

- By submitting advertising Content, the advertiser affirms that they are the legal owner of the material or have obtained all necessary rights, licences, and permissions for its use.
- The party retains ownership of their Content but grants **The Celebrants Network Inc** a non-exclusive, royalty-free licence to publish, display, and distribute the Content for the agreed advertising period.
- The party accepts full responsibility for the accuracy, legality, and appropriateness of their Content.

4. Compliance

- The party must ensure their Content complies with all relevant laws, regulations, and industry standards, including copyright, trademark, privacy, and advertising codes of practice.
- All images, videos, and any visual materials are marked showing their source in “Sourced from”.
- Content must not contain defamatory, offensive, discriminatory, or misleading material.
- **The Celebrants Network Inc** reserves the right to reject or remove any Content that, in its sole discretion, does not comply with this policy or is inconsistent with the values of the organisation.

5. Indemnity

- The party agrees to indemnify and hold harmless **The Celebrants Network Inc.** its staff, volunteers, and affiliates from any claims, damages, liabilities, costs, or expenses arising from the submission, publication, or use of their Content.
- This includes, but is not limited to, claims relating to intellectual property infringement, misrepresentation, or breach of law.

6. Liability

- While **The Celebrants Network Inc** will take reasonable care in handling submitted Content, it accepts no responsibility for errors, omissions, or technical issues affecting the publication or display of advertisements.
- **The Celebrants Network Inc** makes no guarantees regarding the outcomes, engagement, or effectiveness of any advertising placement.

7. Amendments and Termination

- **The Celebrants Network Inc** may update this policy at any time. The party will be notified of material changes prior to submission deadlines.
- **The Celebrants Network Inc** reserves the right to terminate any arrangements if Content is found to be in breach of this policy.

8. Acceptance

Submission of Content constitutes acceptance of this policy.

9. Contact Us

Secretary
The Celebrants Network Inc.
Email: secretary@celebrants.org.au
Postal Address: Public Officer, 43 Barbara Crescent, DENHAM BEACH, NSW 2546
Website: <https://www.celebrants.org.au/contact>

This policy was last updated on 27 October 2025



COMMUNICATIONS AND MEDIA SUBMISSION FORM

Parties Details

Business Name :	
ABN :	
Contact Person:	
Phone:	
Email:	
Postal Address:	
Website Link:	
Social Media Link 1:	
Social Media Link 2:	
Social Media Link 3:	

Submission Details

Type: <i>(tick all that are relevant)</i>	☐ Article ☐ Advertisement ☐ Image ☐ Text ☐ Logo ☐ Other
Title / Description	
Submission Period / Placement	
File(s) Submitted: <i>(tick all that are relevant)</i>	☐ Text ☐ Image(s) ☐ Logo ☐ Video ☐ Other

Declaration

By signing this form, I confirm that:

1. I am the owner of the material submitted, or I have full permission and rights to use it.
2. The advertisement is accurate, legal, and does not breach copyright, trademarks, privacy, or any laws.
3. I accept full responsibility for the content.
4. I agree to indemnify and hold harmless **The Celebrants Network Inc**, its staff, and volunteers from any claims, costs, or liabilities arising from the publication or use of my advertisement.
5. I understand that **The Celebrants Network Inc** reserves the right to decline or remove any content that does not comply with its policies or values.

Parties Name:	
Signature:	
Date:	

Please return the completed form with relevant materials to:

Secretary
The Celebrants Network Inc.
Email: secretary@celebrants.org.au